佐世保基地空席広報			広報番号: Announcement No.	1-	2004 (SRF-SA)	
VACANCY ANNOUNCEMENT		募集締切日: Closing Date		22 Jan 04		
VIICINIO I IN III	OUTCEMENT		発行日:		8 Jan 04	
1.職種名 Job title (等級 Grade <u>1-6</u> /		募集人数	Date of Issue 4.募集範囲 Area	of Cons	ideration	
Safety Inspector, #190 No. of Recruitment			☑ 現 MLC/IHA 従業員(部隊内) Current MLC/IHA Employee within Activity			
Acceptable trainee level: 1-4				☑ 現 MLC/IHA 従業員(通勤圏内)		
□ 財能系 □ 対能系 □ 付	能系			Current MLC/IHA Employee in commuting distance ☑ 現 MLC/IHA 従業員(全在日米軍)		
	r Trade Security Medical			Current MLC/IHA Employee Japan Wide		
2.部隊 Activity 勤務場所 Working Place: Ship Repair Facility Detachment, Sasebo. Safety Division			□ 外部 Off Base Applicant			
動行 Working Place: Snip Repair Facility Detachment, Sasebo. Safety Division			5.雇用の種類 Type of Employment ⊠ MLC			
3.勤務時間 Work Schedule (週 <u>40</u> 時間制 hrww)			☐ IHA ☐ HPT			
勤務日 Work Days: Monday thru Friday 勤務時間・休憩 Work Hours/Recess Period: 08:00 – 16:30 / 12:00 – 12:30			☆ 常用 Permanent□ 限定 Limited Term (ヵ月 Months)			
□ 夜勤 Night Shift	□ 限足 Limited Term (
6.職務内容 Duties: See attached.						
7.資格要件/身体条件 Qualification/Physical Requirements						
1. One year of specialized experience in the same line of work at the next lower level (BWT 1-5) or Master degree in a chemistry. (理工学部、化学専攻)						
2. Skill in operating office automation program such as: MS Word, Excel, Outlook						
3. Ability to speak, read and write English at Fluent proficiency level at LAD-3						
4. Ability to speak, read and write Japanese at native language level *A potentially qualified applicant may be selected at grade 1-5 as below:						
1. One year of specialized experience in the same line of work at the next lower level (BWT1-4) or Master degree in a						
chemistry.						
2. Skill in operating office automation program such as: MS Word, Excel, Outlook3. Ability to speak, read and write English at average proficiency level at LAD-2						
4. Ability to speak, read and write Japanese at native language level						
*A potentially qualified applicant may be selected at grade 1-4 as below:						
1. One year of clerical, technical, or administrative work experience in any field or Completion of 4 years college/university in a chemistry field.						
2 to 4 same as 1-5						
Handicapped applicants may be accepted, depending on the degree and kind of disability. 英語力 English Language Proficiency: □必要なし None □初級 Basic □中級 Intermediate □上級 Advanced □特段の能力						
Exceptional						
学歴 Educational Background: See block 7						
8.提出するもの Application and Associated Documents					職務状況 Working Condition	
② 空席応募用紙 Application for Vacancy Announcement (□ 日本語で Japanese □ 英語で English)						
□ 専門職務経歴書 Resume of Specialized Work Experience						
(図 日本語で Japanese □ 英語で English □ どちらでも Either) 図 修了証/証明書の写し Copy of Certificate						
□ 英語の能力を証明するものの写し Certificate of English Proficiency (Copy)						
図 80 円切手を貼付し、応募者の郵便番号·住所·氏名を書いた返信用封筒 (12cm x 23.5cm)						
12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 80 yen stamp (MPS is unacceptable.)						
問い合せ先 for Job Inquiries		ice to Submit		事務処理	里欄 For Official Use	
・担当部署/担当者名 Office/POC 米海軍佐世保基地	〒 857-0056 佐世保市平瀬町 米海軍佐世保基地民間人人事部雇用				SRF-147	
艦船修理廠 Code 480	本海単佐世体基地民间人入争部権用 Hirase-cho, Sasebo City			PD is accurate and current.		
担当者名: 加茂	COMNAVFORJAPAN, HRO	ite Office	Certified	by Activity: c480		
な (内線/Extension)	MLC/IHA Employment Branch (受付時間 Customer Service Hours: 0800 – 1600)					
252-2870	である Customer Service Hours: 0800 – 1600) HRO: 2 0956-24-6111 (内線/Extension) 3656			HRO: 562	∠A	

応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.

提出された応募書類はお返ししません Submitted applications will not be returned. LAD-1 は 英検 4 級/ TOEIC210 点、 LAD-2 は 英検 3 級/ TOEFL400 点/ TOEIC300 点、 LAD-3 は 英検準 2 級/ TOEFL420 点/ TOEIC420 点 LAD-4 は 英検準 1 級/ TOEFL520 点/ TOEIC660 点と同等とみる。

SAFETY INSPECTOR, Job No. #190, BWT 1-6

Inspects buildings, equipment and work procedures for the purpose of insuring conformance to safety regulations, detecting and remedying safety hazards and undesirable conditions and increasing the effectiveness and use of safety features. Prepares report of findings clarifying possible hazards due to unsafe conditions of work area or unsafe acts being committed by employees and making recommendation for corrective action. Promotes safety educations, explains and enforces safety codes, rules and regulations through established program selling plan. Investigates work injuries interviewing personnel involved and analyzing accidents to determine real cause. Prepares reports showing causes of accidents and recommending appropriate measures designed to prevent recurrence. Translates and prepares safety promotional and educational materials such as posters, publications, files and other media of nature suitable for use. Compiles statistical data by isolated significant factors such as frequency, time, place, and type of workers, etc., and uses as a guide to determine need for training and promoting safety program . (100%)

Performs other related or incidental duties as assigned.